

MINUTES
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL AUDITORIUM
APRIL 26, 2012 – 6:30 P.M.

CALL OF ROLL

Mr. Richard E. Arline - absent
Mrs. Teletha A. Brown, President
Mr. Delvin Burton
Mrs. Nancy LaCorte - absent
Mr. Thomas J. Lewis

Mrs. Eva M. Nagy
Mrs. Julia Presley, Vice President
Mr. Richard Seamon
Ms. Keisha Smith-Carrington

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction – arrived at 6:54 PM
Ms. Gail Reichg, Director of Personnel
Mr. Brian Bonanno, Interim Director of Personnel
Mr. Henry Sherren, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management and Student Advocacy – arrived at 7:33 PM

Mr. Robert Tosti, Esq., Parker McCay, P.A. – departed at 7:18 PM

And 30 Members of the Public

PLEDGE OF ALLEGIANCE – Mr. Lewis led the Board in the pledge.

MOMENT OF SILENCE

Mr. Calavano read the following statement:

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on March 20, 2012. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Mrs. Brown read the following statement:

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To commit to continuous improvement of student achievement through the design and alignment of rigorous curriculum to the 2009 NJCCC and Common Core Standards as evidenced by the percentage of students performing at grade level as measured by multiple measures. These measures include, but are not limited to: K-12 Running Records, High Frequency Words, Spelling Inventory, K-2 Assessment, DRA, Common Assessments, Marking Period Assessments, Mid-Terms, Final Exams, Learning Benchmarking, Pre- and Post- Assessments, Teacher Evaluations, State Assessments, Student Work, etc.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To strengthen District communication through the use of the District and school based web sites and other electronic media and to evaluate the District's need for volunteers and research ways to collect and organize data regarding potential volunteers, their interests, skills and hours of availability.*

SAFETY AND SECURITY: *To continue the District's efforts to change the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

FACILITIES: *To study the recommendations regarding educational organization and restructuring, building infrastructure and site development contained in the Long-Range Facilities Plan 2011–2021, in order to develop short- and long-term facilities options for Board of Education consideration.*

Confidential Session

Moved: Mr. Seamon

Seconded: Mr. Burton

Motion to adjourn to confidential session at 6:33 PM for the purpose of discussing confidential attorney-client privilege matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

Return to open session at 7:33 PM.

Reconvening Roll Call – All board members were present, with the exception of Mr. Arline and Mrs. LaCorte.

I. PRESENTATION

Ms. Nicole Scott, Principal, Franklin Park Elementary School, spoke about NJ Ask and Franklin Park School's unified plan updates.

II. Superintendent's Report

Strategic Planning Community Meeting

On Tuesday, April 24, 2012, approximately 70 individuals, six Board of Education members, district administrators, staff and community members joined me in celebrating the positive aspects of Franklin Township Public Schools. This was the first of the three strategic planning community workshops which will be run by Dr. Charles Ivory. The focus of the second meeting, which will be held on Wednesday, May 9, 2012, will be our expectations for the future and what the district needs to fulfill these expectations. Information from the first community workshop will be posted on the strategic planning web page on the district website shortly.

Phantom of the Opera

This production ran last weekend and will run again this weekend. On Thursday, April 19, 2012, I had the pleasure of joining over 300 senior citizens and members of Franklin Township's Adult Communities for the dress rehearsal of Franklin High School's Spring Musical "Phantom of the Opera." The evening, which began with light refreshments and the opportunity for our guests to sign up for a Senior Discount Gold Card, was a huge success. I also had the opportunity to see one of the public performances last weekend and shared the following with Ms. Betty Demonic, Director of the show:

"This past Thursday evening, hundreds of senior citizens from our adult community, Board members and I had an opportunity to experience the excellent dress rehearsal performance of Phantom of the Opera in our school's auditorium. The standing ovation that was given to your cast, production staff and you that evening was just the beginning of their show of appreciation for the theatre excellence demonstrated by our students under the direction of your outstanding production staff and you. As you know many of our guests lingered for quite a bit after the performance to rave to cast members and anyone else who would listen about the incredible performance that they

just saw. The day after and since, Board members and community members who were there during the dress rehearsal, continue to e-mail me and tell me how great the dress rehearsal and students were when I see them throughout the district. I couldn't agree more! You have been most gracious in making the dress rehearsal performance accessible at no cost to our senior citizens over the last few years. Through your graciousness and the excellence of our students, staff and you, we have developed a warm and supportive adult community. I am sure our adult community members look forward to next year's rehearsal performance even before the one they are attending is concluded.

Last evening, I had the opportunity to see our students perform a second time to a full house. Again, the performance was simply amazing! You have created a standard of excellence in high school theatre that is unparalleled. We are blessed and most fortunate to have someone of your dedication and talent. You truly humble and inspire us all!"

Every 15 Minutes

On Tuesday, April 24, and Wednesday, April 25, 2012, students at Franklin High School were given a look at the real life experience and consequences of drinking and driving without the real life risks. This emotionally charged program was an event designed to dramatically instill teenagers with the potentially dangerous consequences of drinking alcohol. This was the second time that Franklin High School participated in the program. It was organized and sponsored through a collaborative effort between the Franklin High School Student Assistance Program; Franklin Township Municipal Alliance for the Prevention of Substance Abuse; Franklin Township Police, Fire and Emergency Services Departments; Franklin High School parents and many community organizations and businesses. Three articles on the event have appeared in the Home News Tribune.

Update on School Closings

At the March 29, 2012 Special Meeting of the Board of Education, I reported that there had been evidence of the presence of bed bugs in several of our schools. The extent of the presence had varied from school to school and our responses have been tailored to each school. Subsequent to the meeting, a large majority of the buses utilized by our students were also examined and treated where necessary. We are working with a representative with the State Department of Health to create an educational program for staff, students and community members who may be affected by bed bugs.

Upcoming School Closings and Other Calendar Items

All schools, except for MacAfee Road School, will be closed for students and 10-month instructional staff on Monday, May 21, 2012. All other staff members must report to work as usual on that day. All of the schools in the district will be closed for students and 10-month instructional staff on May 25th and 29th. Further reminders will be provided as these dates approach. The final day of the NJASK examination will be administered to our 7th and 8th grade students tomorrow instead of today.

New Jersey Department of Education Monitoring

In accordance with the Education Jobs Act, sometimes known as (Ed Jobs) and other federal law, local education agencies are required to provide programs and services to their schools based on the requirements specified in each of the authorizing statutes (ESEA, IDEA, Special Education, Ed Jobs and Carl D. Perkins). The law further requires that the state education agencies such as the NJ Department of Education monitor the implementation of federal sub grantee and related programs.

Our school district has been selected for an Ed Jobs and consolidated federal programs on-site monitoring visit. This visit will take place on May 30th, 31st and June 1st, 2012. The purpose of this visit is to evaluate the implementation of the district's Ed Jobs and related programs to determine whether these programs are meeting the intended purposes as specified in the Ed Jobs and current IDEA applications and the objectives of the authorizing statutes. When we are notified of the results of the monitoring, I will report them to the Board and the public.

NJ Focus Schools

I was recently informed by Dr. Bari Ericson, NJ Department of Education Assistant Commissioner/Chief Performance Officer that the Department of Education has released an amended list of NJ Focus Schools, in accordance with the USDOE waiver and federal regulations. Two of our schools, Sampson G. Smith School and Franklin Middle School, will be named on the list.

As stated in the ESEA Waiver Application Draft dated November 3, 2011, *a Focus School is a school in which particular subgroups are demonstrating a lack of success in achievement or graduation outcomes, and schools in which within-school achievement gaps are the largest. Two of our schools have been categorized as Focus Schools for the latter of the reasons, because there is such a large disparity between the performance of our highest and lowest achieving subgroups.*

The waiver states that Department's Regional Achievement Centers, also known as RAC, will work with LEAs to develop and implement customized improvement plans for Focus Schools, targeted specifically at the identified achievement gaps, and aligned to the federal turnaround principals included in the waiver. I will provide routine updates on the implementation of our school improvement plans to the Board. I will also provide further updates on how the waiver impacts our district and individual schools as that information becomes available.

Personnel Update

Progress is being made in filling the Franklin High School Principal position and second-round interviews are scheduled for next week. The interview process will begin in May for Vice Principal positions at Sampson G. Smith Intermediate School and at Franklin Middle School.

III. Board President's Report

Thank you all for taking the time to come here and contribute to the conversation. There will be many items up for discussion this week, and there are some key issues on the agenda to which I would like to draw your attention.

I would like to recognize this Board's celebration of Teacher Appreciation Week. We as a Board recognize that excellence in education begins in the classroom. Our district has a plethora of examples that illustrate this excellence! Kudos to you, our dynamic and innovative teachers, and happy Teacher Appreciation Week!

I would also like to recognize the Adopt-A-Classroom donation applied to Sampson G. Smith School. Congratulations!

Many meetings ago we had parents requesting to be heard in their request to retain transportation out of zone. This appeal from the community caused the Board to revisit the policy and tonight the policy revision is coming before the board to be voted upon. I thank my fellow board members, particularly the Policy Committee, for their effort and tenacity in dealing with this in an expedient manner.

I want to also recognize that today is Bring Your Son/Daughter to Work Day. I did and want to recognize the Principals, teachers and administrators for their flexibility in allowing and encouraging students to augment education through diversity of experience.

We have also heard comments from the public and received correspondence regarding the dissemination of stipends to non-aligned employees. Specifically, for items regarding Personnel issues, public discussion by the board must be limited and not address specific individuals or their performance.

In a more general manner, I want to bring clarity options for action of the board in areas where there is no policy, as is this case, items may be resolved through the board creating policy, which is their primary role, or by action of the Superintendent, there is only a vote for action in these instances. The board hears your concerns, has discussed items in committee and is also willing to discuss it in public in a broad and general manner. As with many items, there are complex and nuanced decisions that need to be considered carefully before any action or reaction is taken.

I also want to commend the parents, administrators and board members that participated in the first of three strategic planning meetings. The meeting was dynamic and interactive and allowed communication across roles and responsibilities in a way that can really improve the understanding in the district on many levels. The next meeting will take place on May 9th at 7:30 PM at FHS. Please come and join the conversation and bring a friend.

Normally, I would begin the next segment with a recognition and a Way To Go, however, the next item deserves a new phrase. So rather than Way To Go, I will say in the words of the great Tina Turner, You're Simply the Best!

Phantom of the Opera

The performance of Phantom of the Opera by our gifted and talented performing arts up-and-coming stars was simply the best! The singing, dancing, acting and engagement of the audience was in a word, phenomenal. There is no doubt in my mind that the names and voices that are a part of this program will be coming soon to a theater near you!

Franklin High School Student Assistance Counselors

Prom Dress Giveaway: Congratulations to the Student Assistance Counselors at Franklin High School for their very successful Free Prom Dress Giveaway. Thanks to all who donated. Our students were able to choose from an abundance of amazing formal gowns and dresses. The generous donations truly made someone's "Prom Dream" come true!

Every 15 Minutes: Congratulations again to our SAC's, Franklin High School staff and all the volunteers who worked so hard to fund, coordinate and produce the Every 15 Minutes Program at Franklin High School this past Tuesday and Wednesday. Special thanks as well to Denyel Cusimano for organizing this truly moving event. Every 15 Minutes is a program where students are shown real life examples of how drinking and driving can irrevocably affect not only their own lives but the lives of their families.

Hillcrest School

Since the Caring Drive in November, a few Hillcrest teachers have continued to send care packages to the Marine Troop whom they "adopted" in Afghanistan. In February Ms. Robinson's class at Hillcrest School sent Valentines to the troop and recently received a note signed by the First and Second Marine Expeditionary Force thanking them for the Valentine's Day Cards and drawings and the delicious candies and cookies. They wrote, "We appreciate all the time and effort each student put into their Valentine's Day cards. The coloring skills and drawings were marvelous. Keep up all the good work."

MacAfee Road School

Finish Strong is the message the staff at MacAfee Road School are sending to their students. As an incentive to finish strong, the Reading Incentive Committee will be raffling off *1 Laptop* and *4 Color Nooks* (one per grade level) every month until the end of the school year. "Students at MacAfee have an opportunity to receive a free laptop and a color nook (one per grade) every month" declares Torrie Hurd. "The criterion for students to get their names into the raffle is a simple one. During reading workshop, they build their reading stamina and apply the reading comprehension skills taught." Each teacher will nominate two students who are demonstrating the aforementioned criteria. Students, two from each grade level, will have their names placed in the raffle for an opportunity to win a *Color Nook*. The remaining nominated students will have their names placed in the raffle to win a *Laptop*.

Sigma Xi – The Scientific Research Society Teachers of Science: The Scientific Research Society, Sigma Xi, of Rutgers University recognizes three outstanding teachers from Middlesex and Somerset County every year. This year two of the teachers are from Franklin. Mrs. Shana Ponna, K-4 Science Specialist from EAS, was the elementary teacher who was recognized for "Outstanding Achievement in Science Teaching." Ms. Christine Greco, Grade 6 Physical Science Teacher from SGS, was the middle school teacher who was recognized for "Outstanding Achievement for Science Teaching." This is the second consecutive year that two Franklin teachers were named. Last year, Mr. Joseph DeRosa, K-4 Science Specialist from HIL, was the elementary recipient. Ms. Birgit Ayrey, Grade 7 Life Science teacher from FMS, was the middle school recipient. The award winners receive a cash award, a certificate and attend a dinner in their honor."

World Math Day

The Instructional Technology Coaches coordinated the district's 2nd annual World Math Day on March 7, 2012. Second grade students from EAS, 4th grade students from CRS and Ms. Langan's 7th grade students at FMS participated in this online, real-time, collaborative event where our students competed against other students from all over the world in mental math challenges. World Education Games Support wrote: "Your student, Viraj Acharya's outstanding performance in World Math Day has placed him in the top 10 students in the United States of America for the 4-7 age group. This is an incredible achievement and you should be very proud! Viraj is a 2nd grader from Elizabeth Avenue School.

Franklin High School

Gates Millennium Scholars: Franklin High School has been recognized three years in a row with the Gates Millennium Scholarships. This is the first time in FHS history. Additionally this year we have TWO Gates Millennium Scholars! Nina Rodgers and Fatumata Koroma have been named 2012 Gates Millennium Scholars!

Model UN: Franklin High School has been named the 21st best Model UN program in the COUNTRY! Franklin maintained its top 25 status with solid performances at all the conferences it attended. Our students fielded an unofficial team to Rutgers RUMUN to start off the season. The team then recorded two top-10 finishes by placing 6th overall at U. Penn ILMUNC and receiving an Award of Merit at Nationals NHSMUN (plus a Research Award) before ending its season with a top-five result at George Washington WAMUNC. Although a few teams may have finished higher than Franklin at an individual conference, Franklin had been consistently better throughout the season. The team also attended the IDIA-hosted Philadelphia PhilMUN conference and launched its own FHSMUN novice conference.

Sampson G. Smith School

Two teams from Sampson G. Smith School competed in the State-level Odyssey of the Mind Tournament on April 21st at Woodrow Wilson School in Edison. The teams finished 1st and 3rd places at the Tournament. The students on the "Odyssey Angels" team will be advancing to the World Finals at Iowa State University in Ames, Iowa from May 23 to May 26. Congratulations go out to Kaira Brown, Jack Chen, Samantha Daley, Ann-Kerry Donaus, Nicole Kercado, Cynthia Leung, Charm Nicholas, Shreya Patel, Christopher Russoniello, Jessica Teach, Maddi Whiting and Nicholas Zorrilla. The "Odyssey Angels" go to the World Finals with our best wishes.

Pine Grove Manor School

A special thanks goes out to teachers Monica Roy-K, Danae Risoli-1, Robyn Becker-2, Kim Buchinski-3 and Rodney Wilkerson-4. These teachers opened up their classrooms to the district student teachers that visited PGM under Mrs. DiGeronimo yesterday. Mrs. DiGeronimo, former Director of Early Childhood, who retired from the district, wrote, "I can't thank you all enough for making today's visit to PGM so successful. The student teachers were so energized by everything they saw today. Each classroom observation was such a rich source of best practice across the curriculum. During our post obs debriefing, they all were so impressed with everything they observed - from the classroom environments/physical set-ups, math and literacy lesson implementation, student behavior, and the overall welcoming/inviting atmosphere in the PGM building. As one of PGM's biggest fans, I knew this would be a very valuable experience for them. Please thank all of the teachers who opened their classrooms to us. They are a true credit to the building leadership and the teaching profession!!"

Franklin Middle School

One team from Franklin Middle School competed in the State-level Odyssey of the Mind Tournament on April 21st at Woodrow Wilson School in Edison. The team finished 3rd place in their division for the problem called Ooh-Motional Vehicle. Congratulations to the students for a job well done and to the parent volunteers.

IV. Action to Adopt the Agenda

Moved: Mrs. Presley Seconded: Mr. Lewis

<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

V. Committee (Chairs) / Liaison Reports

Mr. Seamon, Liaison to Open Space, reported on the Township bidding on a turf field at Middlebush Park. He requested that the Township include field hockey lines on the turf field.

Mr. Seamon, Facilities Committee Chair, reported on the April 3rd and 18th meetings.

Mrs. Presley, Personnel Committee Chair, reported on the March 27th and April 17th meetings.

VI. Comments From The Public *(5 minutes per speaker - any topic)*

The meeting was opened for public comment at 8:33 PM on a motion by Mr. Seamon, seconded by Mr. Burton. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public:

Denise Capici asked the board if they received her e-mail, spoke about the delay in receiving all of her student records and the deteriorating condition of her son. She also requested an apology for the abusive behavior shown toward her by a staff member and mentioned she is still awaiting a meeting with Mr. Seto.

Leslie Davis-Primo thanked Mr. Calavano for separating the financials from the contracts on the website agenda exhibit posting. She requested to know if open positions are extended to current employees and if there is a contingency plan in case they are not filled in a timely manner. Ms. Davis-Primo asked if someone has been assigned to help Mr. Wilson.

Michelle Mahabirsigh stated that nothing has been done regarding her children and others and requested a meeting.

Monique Thompson gave kudos to Conerly Road School's achievements. She requested to know the location of this year's graduation ceremony.

Carl Wade expressed concern regarding lack of planning in filling the high school Principal position and no stipend for the person acting as interim Principal. He asked how many high school Principals the district has had over the past four years and if there is a program to address students who will not graduate.

Eddie Webb spoke about his children and the district's special education program. He expressed his support of the current Director of Special Services.

Motion to extend the public comment portion of the meeting at 8:59 PM by 15 minutes by Ms. Smith-Carrington, seconded by Mrs. Presley. All board members were in agreement.

Skip Schaeffer directed a question to Carl Wade about how to prevent someone from leaving the high school Principal position after a year or two, and that it is not fair to blame the Superintendent for the revolving door at the high school.

Amanda Bishop spoke about before and after-care at Cedar Hill Prep and asked that Elizabeth Avenue School students be included.

Carl Wade asked various questions regarding the high school position and the timeline for completion of the high school athletic complex. He spoke about the interim Principal at Hillcrest School and asked the board members to do their best for our students.

Michelle Mahabirsigh stated that the district's number one issue is unwillingness to get involved and stated if you engage in the problems, you will fix them.

Eddie Webb spoke about his belief system in treating students with dignity.

Motion to close the public portion of the meeting at 9:15 PM by Mr. Seamon, seconded by Mr. Lewis. All board members were in agreement.

VII. Board Member Remarks

Mr. Seamon spoke about the high school athletic complex completion timeline and the Long-Range Facilities Plan.

Mrs. Nagy congratulated the high school on the Every 15 Minute program, Phantom of the Opera and Model UN. She thanked Nicole Scott on her presentation and acknowledged the passing of William Stratton and Thomas Nasdeo.

Ms. Smith-Carrington thanked all who attended the strategic planning meeting and invited all to the next meeting.

Mr. Lewis read the student liaison report and spoke about the next steps regarding the high school athletic complex.

Motion to extend the board meeting to 10:30 PM by Ms. Smith-Carrington, seconded by Mr. Lewis. All board members were in agreement.

VIII. New Business

R-1 Reports

M-1 Minutes

Moved: Mr. Seamon

Seconded: Mr. Lewis

R-1 Reports

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- | | | |
|----|---|--------------------------|
| a. | Principals' Reports to the Board of Education | March |
| b. | Attendance Officer's Report | March |
| c. | Enrollment Report | March |
| d. | Fire Drill Report | March |
| e. | Suspension Report | March |
| f. | HIB Investigation Report | March 8 - April 18, 2012 |

M-1 Minutes of Board Meetings

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | | |
|----|----------------|--------------|---------------|
| a. | March 15, 2012 | Regular | Exhibit M-1.a |
| b. | March 15, 2012 | Confidential | Exhibit M-1.b |
| c. | March 20, 2012 | Special | Exhibit M-1.c |
| d. | March 20, 2012 | Confidential | Exhibit M-1.d |
| e. | March 29, 2012 | Special | Exhibit M-1.e |
| f. | March 29, 2012 | Confidential | Exhibit M-1.f |
| g. | April 17, 2012 | Special | Exhibit M-1.g |
| h. | April 17, 2012 | Confidential | Exhibit M-1.h |

<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes/Abs</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

Ms. Smith-Carrington abstained on Resolution R-1.f.

Administration

A-1 Travel & Related Expense Reimbursement

A-2 Teacher Appreciation Week

A-3 Designation of Positions

A-4 Accept Donation

A-5 Revised Policy - 1st Reading

Moved: Mr. Seamon

Seconded: Mr. Burton

A-1 Travel & Related Expense Reimbursement

Adopt the following resolution:

WHEREAS, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, The Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

A-2 Teacher Appreciation Week

Adopt the following resolution:

WHEREAS, America's greatest strength has always been Public Education; and

WHEREAS, education is a noble and life-changing profession, worthy to be honored and respected; and

WHEREAS, excellence in education begins in the classrooms of our nation's schools. Teachers are among the professional educators who are charged with the responsibility of helping to shape the destiny of our country by inspiring and guiding our children, youth, and adults; and

WHEREAS, teachers are, and will continue to be, a dynamic force in the educational process. They have demonstrated, through their sense of purpose and dedication to their profession, that they are the bedrock of our schools; and

WHEREAS, the teachers of Franklin Township Public Schools have consistently documented their professional competence and commitment to our students through their willingness to give of their time, energy, talents, and ideas; and

WHEREAS, our teachers should be deeply respected and highly recognized for the contributions they have made to our District, our State, and our Nation.

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education joins the New Jersey School Boards Association to recognize and celebrate Teacher Appreciation Week, May 7-11, 2012.

A-3 Designation of Positions

Approve the following designation of positions:

- | | | |
|----|------------------------|----------------------------|
| a. | Affirmative Officer | Ms. Gail Reichg |
| b. | Health Insurance Agent | Integrity Consulting Group |

A-4 Accept Donation

Accept, with appreciation, the following donation:

A donation of \$500 from Adopt-A-Classroom to be applied to SGS classroom library.

A-5 Revised Policy - 1st Reading

Approve the first reading of the following revised Policy as detailed in Exhibit A-5 attached hereto and made a part of the minutes: *(Revision to better reflect District practice.)*

Policy No. 3541 Transportation

<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

Business Affairs

- B-1 Warrants & Payrolls**
- B-2 Transfer Of Funds**
- B-3 Financial Reports**
- B-4 Board of Education Monthly Certification**
- B-5 Contract Approval**
- B-6 Cancellation of Capital Project Balances (Correction)**
- B-7 Change Orders**
- B-8 Cancellation of Outstanding Checks**

Moved: Mr. Seamon Seconded: Mr. Lewis

B-1 Warrants & Payrolls

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$16,885,891.39 identified in the bills list. (Exhibit B-1.a)
- b. Food Service Enterprise Fund warrants in the amount of \$337,222.63 for the month of March 2012. (Exhibit B-1.b)

B-2 Transfer Of Funds

Approve Account Transfers No. 9 for the 2011-2012 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2 attached hereto and made a part of the minutes.

B-3 Financial Reports

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (March)
- b. Report of the Treasurer (A-149) (Exhibit B-3.b) (February & March)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-3.c) (February & March)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.d) (March)
- e. Food Service Fund Financial Report (Exhibit B-3.e) (March)

B-4 Board of Education Monthly Certification

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of March 31, 2012 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

B-5 Contract Approval

Approve the following:

- a. A contract with Six Flags Great Adventure, Jackson, New Jersey for the Franklin High School 2012 senior class trip on May 30, 2012, as detailed in Exhibit B-5.a attached hereto and made part of the minutes. Funded by FHS Student Activities Account.
- b. An inter local transportation services agreement with Somerset County Educational Services Commission from July 1, 2012 – June 30, 2013, as detailed in Exhibit B-5.b attached hereto and made part of the minutes.
- c. A joint transportation agreement with Sussex County Regional Cooperative from July 1, 2012 – June 30, 2013, as detailed in Exhibit B-5.c attached hereto and made part of the minutes.
- d. A coordinated transportation services agreement with Middlesex Regional Educational Services Commission from July 1, 2012 – June 30, 2013, as detailed in Exhibit B-5.d attached hereto and made part of the minutes.
- e. An agreement with Global Spectrum, L.P., Sun National Bank Center, Trenton, New Jersey in the amount of \$8,000 for the purpose of conducting the Franklin High School graduation ceremony on June 21, 2012, as detailed in Exhibit B-5.e attached hereto and made a part of the minutes.

- f. An contract addendum agreement with Inservco Insurance Services, Inc. as a third party administrator to administer the Board of Education's self-insured workers' compensation program for the term July 1, 2012 – June 30, 2014 in the premium amount of \$28,030 for both years as recommended by the Board of Education's insurance broker, Suydam Insurance Agency, as detailed in Exhibit B-5.f attached hereto and made part of the minutes. The contract was approved at the May 26, 2011 board meeting and this addendum modifies the contract dates to coincide with the school year.

B-6 Cancellation of Capital Project Balances (Correction)

Approve the corrected cancellation amount of the following Capital Project Balance, previously approved at the January 12, 2012 board meeting:

Elizabeth Avenue School – Door & Window Replacement
 \$37,442 – Funded by State Receivable (incorrect amount of \$3,492 was previously approved)
 \$67,080 – Return to Capital Reserve

B-7 Change Orders

Approve the following construction change orders:

- a. Ratify the approval of Change Order No. 1 to VMG Group, Roselle, New Jersey for the addition of \$131.21 for roofing work at Hillcrest School, as identified in Exhibit B-7.a attached hereto and made part of the minutes.
- b. Ratify the approval of Change Order No. 1 to VMG Group, Roselle, New Jersey for the addition of \$2,450.44 for roofing work at Sampson G. Smith School, as identified in Exhibit B-7.b attached hereto and made part of the minutes.

B-8 Cancellation of Outstanding Checks

Approve the cancellation of outstanding checks as detailed in Exhibit B-8 attached hereto and made a part of the minutes.

<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes/Abs</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

Mrs. Nagy abstained on Resolution B-1.a, Vendor #5912.

Curriculum and Instruction

- C-1 Out of District Students, School Year 2011-2012**
C-2 Field Trip Destinations
C-3 Revised Preschool Program Plan Update for 2012-2013
C-4 Application for Funds
C-5 Course Title Change
C-6 Professional Services

Moved: Ms. Smith-Carrington

Seconded: Mr. Burton

C-1 Out of District Students, School Year 2011-2012

Approve out of district placements for students (Ref. C-1).

C-2 Field Trip Destinations

WHEREAS, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

RESOLVED, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

RESOLVED, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

C-3 Revised Preschool Program Plan Update for 2012-2013

Approve submission to the New Jersey Department of Education, Division of Early Childhood Education a **revised** One-Year Preschool Program Plan Update for 2012-2013 for former ECPA/ELLI School Districts. The purpose of the one-year preschool program plan update is to provide the Division of Early Childhood Education with the district's implementation plan of the preschool program and associated costs for serving preschool children in the 2012-2013 school year using Preschool Education Aid as detailed in Exhibit C-3 attached hereto and made a part of the minutes. (Preschool Program Plan Update for 2012-2013 was originally approved on the March 15, 2012 BOE agenda.)

C-4 Application for Funds

Approve submission of an application for funds for the New Jersey School Boards Association Insurance Group's Safety Grant Program in the amount of \$5,996.00. If awarded, these funds would be used toward upgrading the surveillance capability at Sampson G. Smith School. More specifically, the funds would be used toward the purchase and installation of five cameras for use in the corridors of Sampson G. Smith School. Detailed in Exhibit C-4 attached hereto and made part of the minutes.

C-5 Course Title Change

Approve the following course title changes to commence with the 2012-2013 school year:

<u>From</u>	<u>To</u>
a) Introduction to Materials Design	Introduction to Woods and Problem Solving (<i>Fall</i>) Woods 1 (<i>Spring</i>)
b) Architectural Design	Introduction to Architecture
c) Latin American History	People, Cultures and History of Latin America and the Caribbean

C-6 Professional Services

A consulting service agreement with The Danielson Group, Princeton, New Jersey, to provide workshops on Introduction to the Framework and Observation Skills to administrators and Introduction to the Framework for teachers in an amount not to exceed \$59,751 – funded by Title I, as detailed in Exhibit C-6 attached hereto and made part of the minutes.

<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes/Abs</u>	<u>Yes</u>	<u>Out of</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Room Seamon	Smith-Carrington	Brown

Mrs. Nagy abstained on Resolution C-4.

Personnel
P-1 Personnel Report No. 16, dated April 26, 2012
P-2 Workers' Compensation Settlements

Moved: Mrs. Nagy

Seconded: Mr. Burton

P-1 Personnel Report No. 16, dated April 26, 2012

As recommended by the Superintendent of Schools, approve Personnel Report No.16. (Exhibit P-1 attached hereto and made a part of the minutes.)

P-2 Workers' Compensation Settlements

As recommended by the Superintendent of Schools, approve authorization to settle a Workers' Compensation claim in the case of the following employee:

Employee No. 8481 for an amount not to exceed \$33,858.00

<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

BOARD DISCUSSION: Administrative Stipends

Mrs. Presley read the following regarding administrative stipends:

The Personnel Committee recommends the following to the Board for discussion:

a. The Policy Committee be charged with the task of developing a policy to govern situations where Nonaligned Administrators recommended by the Superintendent and approved by the Board of Education to act in the capacity of an administrator for an interim period of time during a vacancy, in addition to their current position and responsibilities, be paid a stipend.

b. Nonaligned Administrators meeting this criteria during the 2011-2012 school year be paid retroactively.

Motion to send the above to the Policy Committee as stated.

Moved: Mr. Seamon

Seconded: Mr. Burton

<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

IX. Comments From The Public (5 minutes per speaker - any topic)

The meeting was opened for public comment at 10:07 PM on a motion by Mr. Seamon, seconded by Mr. Burton. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public:

Monique Thompson questioned the high school graduation location and indicated that students are aware of the lack of a high school principal. She expressed her desire for a completed high school athletic complex.

Benjamin Guy asked about Resolution A-5.

Skip Schaeffer requested who is on the Personnel Committee and if Mr. Wade spoke with Dr. Hackett regarding her resignation. He also inquired as to the average life span of a principal in NJ and nationwide.

Carl Wade spoke about maximizing candidates and asked what happened with the number two candidate for the high school Principal position. He requested that the district address the students who will not graduate. Mr. Wade expressed his disappointment at Mr. Seto for calling Mr. Wilson to speak this evening.

Eddie Webb spoke about the Superintendent's role and the board evaluation process for the Superintendent.

Motion to close the public portion of the meeting at 10:26 PM by Mr. Burton, seconded by Mr. Seamon. All board members were in agreement.

X. Adjournment

Action to adjourn the meeting at 10:31 PM

<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

Respectfully submitted,

John Calavano
Board Secretary